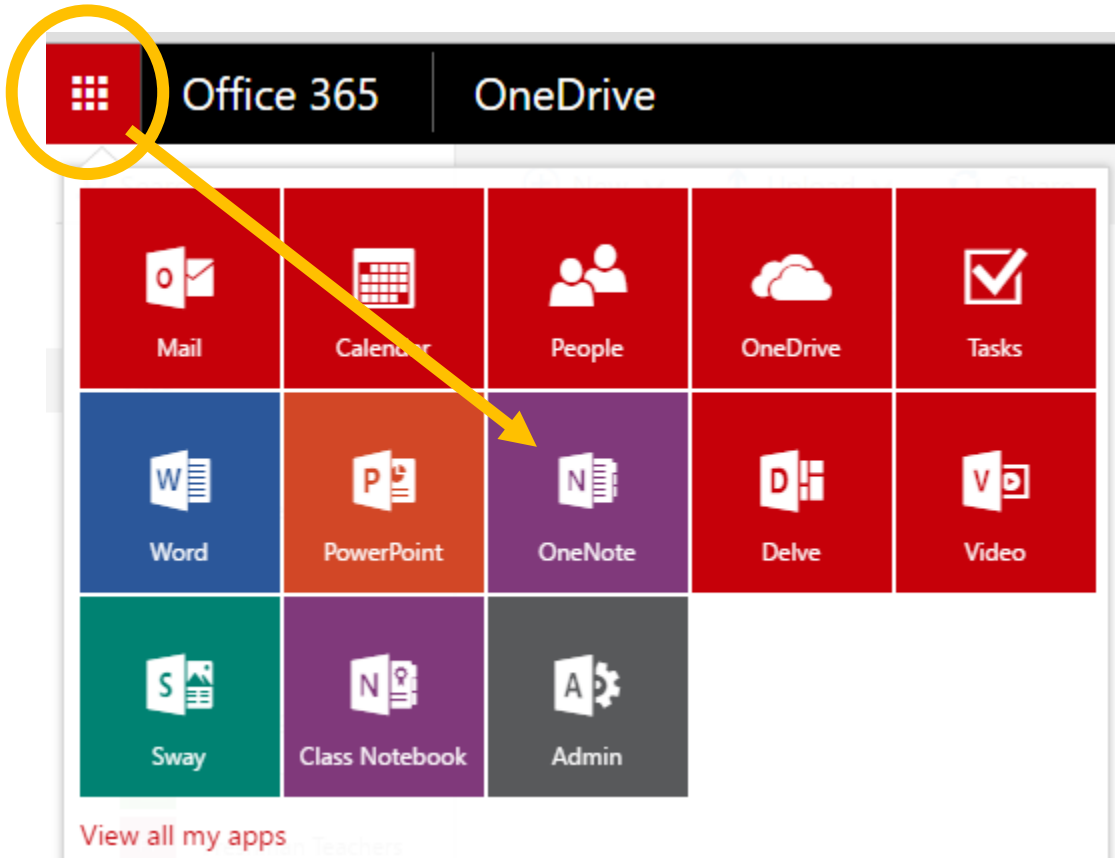


Accessing your class notebooks

STEP 1: Log into your Office 365 account



STEP 2: Using the waffle, locate the ONENOTE app



STEP 3: After the ONENOTE app opens, click on SHARED WITH ME

Notebooks

Recent My Notebooks Shared with Me

-  French I personal » jbaldrige_smhsbr_org
-  Help Desk Notebook personal » dhart_smhsbr_org

A link for each of your class notebooks should appear.

Click on a notebook link – allow it to open in the online version.

Click EDIT IN ONENOTE

(If there is no option to edit in OneNote, try closing the browser and then try again; or change browsers)